

# Raptor Visitor Management System - Frequently Asked Questions



## What is the Raptor System?

*Raptor is a visitor management system that enhances school security by reading a visitor's drivers' license (or other approved government issued ID), comparing information against a sex offender database to alert school administrators and District police if a match is found. Once cleared through the system, a visitor badge is produced that includes a photo, name of the visitor, date & time, and destination. The Raptor system is designed to permanently replace paper sign in.*

## How does Raptor work?

*Raptor compares government-issued ID information to a database that contains registered sex offenders from 50 states as well as internal flags placed by a school site. In the event of a match, Raptor alerts designated school officials.*

## What is the purpose of the Raptor system?

*Raptor enhances and automates visitor management. By proactively alerting personnel to certain potential threats, Raptor allows school administrators and District Police to take appropriate steps to keep our students, employees, and visitors safe. For approved visitors, the system prints visitor badges that include the visitor's name, photo, date, and destination. Those badges enable personnel within the building to quickly determine if visitors are in areas where they should, or should not be.*

## Why is the San Bernardino City Unified School District using this system?

*The safety of our students and staff is our highest priority. Raptor will provide a consistent, standardized system to track visitors and volunteers. This is especially useful during emergencies to know who is on campus. The system quickly prints visitor badges that include a photo, the name of the visitor, time & date and destination.*

## Does the school/District have the right to require visitors, even parents, to produce identification before entering the school?

*Yes. In accordance with California Penal Code 627, school officials need to know who is in the building and why they are there; particularly when a student is involved (e.g. early pickup), school officials need to be able to confirm that an individual has the authority to have access to the student.*

## What types of IDs will work in Raptor?

*Raptor is able to scan all U.S. government issued licenses, identification cards, concealed handgun licenses, matricula consular ID cards, permanent resident card, active military cards, and passport ID cards (not the full passport).*

## What other information is the school taking from driver's licenses?

*Raptor is only scanning the visitor's name, date of birth and photo from their ID card for comparison with a national database of registered sex offenders and any private alerts at the school, such as restraining/custody orders. Additional personal data will not be gathered and no data will be shared with any outside company or organization.*

## **What does a visitor do if he/she doesn't have a government-issued ID?**

*Visitors without a government-issued ID may be granted entrance to the school, at the site administrators discretion, by providing last name, first name, and date of birth.*

## **Is an ID card scan necessary each time a person comes in the building?**

*No. After the first scanning at each campus, the office staff would simply find the visitor's name in the system (first or last name look-up) and use the record of the previously-scanned ID to sign the visitor in and print a visitor's badge. This makes check in much easier after the initial visit. The school receptionist is able to view the ID card picture in Raptor to make a visual verification of the person signing in.*

## **Will volunteers or employees have to be scanned into the Raptor System ?**

*Volunteers and SBCUSD employees who do not work at the specific site must follow the same procedures as any visitor to a school or site. Identity must be verified with an acceptable form of identification (i.e. Drivers License, State ID, School employee ID)*

## **What is the checkout process for Visitors leaving the building?**

*The checkout process doesn't involve scanning the card again. The receptionist would simply find the name of the person who is signing out and click a 'sign out' button. This provides a record of entry and departure and time on any campus. The visitor badge should be returned to the receptionist and destroyed.*

## **What if a 'hit' on the system occurs? What is the protocol?**

*The staff member scanning the I.D. will contact an administrator immediately to confirm that the information is correct. No identified visitor with a positive sex offender 'hit' will be permitted onto the campus without an escort.*

## **Will the Raptor System be used for after school activities or large events such as award assemblies?**

*Generally, the system should be used during normal school hours, Monday through Friday. At the discretion of the site administrator, the Raptor system may not be used if creates excessive delay. Visitors for larger events are encouraged to arrive early so to sign in using the Raptor system.*

## **Will I be required to complete this process if I am simply dropping off an item in the office for my child?**

*No, this process is only for persons wishing to enter the campus past the reception desk.*

## **Where can I obtain a Government-issued form of identification?**

*For a CA License visit a local DMV office or go to [www.dmv.org](http://www.dmv.org).  
For a Military ID card please go to [www.cac.mil/uniformed-services-id-card/](http://www.cac.mil/uniformed-services-id-card/)  
For a Permanent Resident Card please go to [www.uscis.gov/i-90](http://www.uscis.gov/i-90)*

***All parents have a right to participate in their child's education.***

***If you have questions about the Raptor system, please contact a member of our administrative team.  
For more information on the Raptor Visitor Management System please visit [www.raptortech.com](http://www.raptortech.com).***