August 23, 2018

Dear Parents and Guardians,

The San Bernardino City Unified School District considers the safety of our students and staff a top priority. This year, we have implemented a new visitor management system to ensure that individuals visiting and interacting on our campuses are properly identified and signed in. Across the District, the new Raptor Visitor Management System has replaced the old paper visitor sign-in sheets. As part of this new system, everyone visiting our school is required to present valid photo identification to the office staff. Accepted forms of identification include:

- Any state-issued driver's license or identification card
- Matrícular Consular card
- Military ID (active duty or retired)
- Permanent resident card
- Passport card

Once the front desk staff scans the identification provided, Raptor instantly checks the name against registered sex offender registries nationwide. Once the visitor has been cleared and entry is approved, the Raptor system prints a visitor badge with your name, photo, and destination. The visitor badge must be returned to the front office at the conclusion of your visit.

It is important to note that the Raptor system only scans the visitor's name, date of birth, and photo for comparison with the national database of registered sex offenders. Any additional information is not collected nor stored. The Raptor system is not connected to any other database, such as the Department of Motor Vehicles, local police department, or Department of Justice. Any other information on the ID is not visible or accessible to Raptor users and the data we screen is not shared or communicated. You will not be required to complete this process if you are simply dropping off an item in the office or picking something up. However, if the purpose of your visit is to sign out a student prior to dismissal, visit a location on campus, or volunteer in a classroom, you will be required to follow the new procedure.

If you do not have a government-issued form of identification, here are some resources to assist you:
- For a CA License or ID card, visit a local DMV office or go to www.dmv.org
- For a Military ID card, please go to www.cac.mil/uniformed-services-id-card/
- For a Permanent Resident Card, please go to www.uscis.gov/i-90
- For a Mexican Matrícular Consular card, please go to https://consulmex.sre.gob.mx/sanbernardino/

We strive to provide a welcoming and warm environment for our families, students, and staff while communicating a culture of safety and security to the community. All parents are urged to continue participating in your child's education. If you have any questions or concerns about the implementation of this system, please contact a member of our administrative team or visit www.sbcusd.com/raptor. Thank you for your understanding and for supporting our efforts to enhance school safety. For more information on the Raptor Visitor Management System, please visit www.raptortech.com.